

**STATE OF CONNECTICUT
DEPARTMENT OF MENTAL RETARDATION**

Policy No: I.C.1.PO.005

Issue Date: July 30, 2003

Subject: Discontinuance of Services

Effective Date: Upon release

Section: Services and Supports, Case Management/Broker Services

A. Purpose

An individual's services or supports from DMR may be discontinued, including case management, for any of the following reasons:

1. The individual no longer meets eligibility requirements as defined in the DMR Eligibility Policy or Connecticut General Statutes Section 1-1g.
2. The individual is no longer a resident of the state of Connecticut.
3. The individual or his or her legal representative has requested services be discontinued.
4. The whereabouts of the individual is unknown and/or the department is unable to contact him or her over a period of six months.

B. Applicability

This policy shall apply to all individuals who are eligible for supports and services of the department.

This policy shall not apply to individuals who are within the custody and control of the department.

This policy shall apply to case managers, case management supervisors, and DMR staff responsible for determining eligibility.

C. Definitions

See Case Management Definitions at the beginning of this section.

D. References

1. CGS 1-1g, "Definition of Mental Retardation"
2. Eligibility Policy and Procedure Rules
3. Discontinuance of Services Procedure

E. Attachments

None