

**STATE OF CONNECTICUT  
DEPARTMENT OF MENTAL RETARDATION**

**Policy No:** I.A. PO.001  
**Subject:** Eligibility for the Department of Mental  
Retardation (DMR) Services  
**Section:** Eligibility and Intake

**Issue Date:** March 31, 2005  
**Effective Date:** Upon release  
**Approved:**/S/ Peter H. O'Meara  
**Commissioner**

**A. Policy Statement**

The Department of Mental Retardation shall establish and implement a process for determining the eligibility of persons applying for services.

**B. Applicability**

1. This policy applies to all persons who apply for eligibility for services from the Connecticut Department of Mental Retardation.
2. An application for eligibility determination may be made by:
  - a. Any person who is a resident of Connecticut at the time application is made, or by someone on the person's behalf, and who is, appears to be, or believes him/herself to be a person with mental retardation ,as defined in Connecticut General Statutes 1-1g, or Prader-Willi Syndrome; or,
  - b. The legal representative of any person under the age of 5 believed to have (a) substantial developmental delay, or (b) a specific diagnosed condition with a high probability of resulting in developmental delay, but for whom a determination of mental retardation is not possible.
3. This policy is separate and distinct from the policy and procedures for making determinations specifically for eligibility for enrollment in Home and Community Based Services waiver(s) administered by the Department of Social Services and operated by DMR.

**C. References**

1. Statutes
  - a. CGS 1-1g, "Definition of Mental Retardation"
2. Rules, Regulations and DMR Policies and Procedures
  - a. Eligibility for DMR Services Procedure I.A.PR.001
  - b. Discontinuance of Services Policy I.C.1.PO.005
  - c. Acknowledgement Letter: Request for Discontinuance of Services
  - d. Acknowledgement Letter: Residency Outside of the State of Connecticut
  - e. Acknowledgement Letter: Discontinuance of Services: Inability to Contact
  - f. Regulations Connecticut Agencies – DMR; Sections 17a-212-2
3. Other
  - a. DMR Website:Eligibility/How to Apply for Services at [www.dmr.state.ct.us/eligible](http://www.dmr.state.ct.us/eligible)