

STATE OF CONNECTICUT

BOARD OF LANDSCAPE ARCHITECTS

TEL. NO. (860) 713-6135

-MINUTES-

MARCH 12, 2013

The Board of Landscape Architects held a regular meeting on March 12, 2013, which was called to order by Chairman Vincent McDermott at 9:242 AM in Room No 117 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Board Members Present:

Vincent C. McDermott	Chairman
Paul E. Courchaine	Board Member
Stephen Wing	Board Member

Board Members Not Present:

W. Phillips Barlow	Board Member
Nancy J. Rudek	Board Member

Vacancy:

One (Public Member)
One (Landscape Architect)

Others Present:

Robert M. Kuzmich	Department of Consumer Protection
Steven Schwane	Department of Consumer Protection
Peter Huntsman	Attorney General's Office

Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860)-706-1255.

Agency Website: www.ct.gov/dcp

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1. Old Business

1A. Minutes of the December 11, 2012 meeting of the Board; for review and approval. Mr. Wing noted a typographical error on page three in the last paragraph. In the last sentence, the word "tis" shall be changed to the word "this". After a thorough review of the minutes, the Board voted unanimously to approve the minutes as corrected herein.

1B. Continuation of review of submissions received by the Department from the Audits being conducted by the Department and the Board for the Continuing Education period from August 1, 2010 through July 31, 2012; for review and discussion by the Board.

Mr. Kuzmich identified the three licensees the Department has notified in writing regarding their lack of initial response to the Department's audit submission due date and the subsequent submission deadline imposed by the Board subsequent to their December 11, 2012 meeting. The licensees are Ms. Betsy Kaemmerlen, Ms. Lois Beardsley, Mr. and Mr. Edgar Vaughn. The Board's actions for each licensee's submission are listed below. In addition, the Board also reviewed correspondence received by Ms. Lois Beardsley.

1. Ms. Betsy Kaemmerlen, License No. 442; after extensive review and discussion, the Board approved her continuing education submission.

2. Ms. Lois Beardsley, License No. 864; the Board questioned the definition of Geomancy listed as the subject matter for a portion of her continuing education submission and concluded, after much debate, that the subject matter does not qualify for continuing education as it is not health, safety, welfare related. Mr. McDermott noted that she did complete a college level course for three (3) credits in Civil 3-D CAAD which is considered state-of-the art and advanced training which is very much related to health safety and welfare because it makes designs more accurate. This course, by itself, satisfies her CEU requisite. Ms. Beardsley also has other qualifying courses in addition. After extensive review and discussion, the Board approved her submission.

3. Mr. Robert Schechinger, License No. 530; the Board discussed Mr. Schechinger's written request for a waiver of the required continuing requisite due to both present and past health concerns. The Board consulted their regulatory guidelines for assistance in their decision. Mr. McDermott read aloud excerpts from Mr. Schechinger's letter to the Board citing some of his health issues as well as other personal matters. After much review and discussion of Mr. Schechinger's written request the Board, they

decided to grant him an extension to complete his CEU submission. Mr. McDermott stated that the licensee has accrued no credit to date and set September 10, 2013 as the deadline date for his submission. The Board also made note that the credits being accrued by this licensee are for the previous continuing education period and shall not be allowed for credit for the current period.

4. Mr. Edgar Vaughn, License No. 287; Mr. Kuzmich noted that the Department has not received his submission to date. After the Board's last meeting, Mr. Wing agreed to contact Mr. Vaughn regarding his CEU submission and received a very brief letter from him which Mr. Wing believes will not qualify. Mr. Wing also noted that Mr. Vaughn has personal issues that he is dealing with and believes that he has the credits but needs to present them to the Board in a documented and comprehensive format. After much discussion, the Board decided to take administrative action against Mr. Vaughn's license and instructed Mr. Schwane to proceed with the same.

1C. Review of submission received by Ms. Kathleen M. Snyder relative to the Board's review of her application for a Landscape Architect's license at their December 11, 2012 Regular Board Meeting; for review and discussion by the Board. Mr. Kuzmich reviewed the Board's action at their last meeting regarding this application. The application was tabled and the applicant notified in writing asking her for a submission, in portfolio form, of examples of her work which demonstrate sufficient experience in the elements of landscape architecture included in the Landscape Architect Registration Examination.

Her CLARB Record indicates that the majority of her work experience was acquired under the supervision of an Engineer/Surveyor. The Board asked for this work in time for today's meeting. Mr. Kuzmich notified the Board he received an e-mail notification from Ms. Snyder on January 22, 2013 stating that she would like her application tabled by the Board until such time as she accrues the two years' experience under a licensed landscape architect. The Board complied with her request.

2. New Business

2A.. Application of Mr. Michael A. Hunton for licensing by written examination; Mr. Hunton is applying with a *CLARB Council Record (No. 39131)* and has passed the *Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards*. ***Upon a thorough review, the Board voted, unanimously, to approve Mr. Hunton's application. (Wing/Courchaine)***

2B. Application of Mr. Colin T. Hynes for licensing by written examination; Mr. Hynes is applying with a CLARB Council Record (No. 40246) and has passed the *Landscape Architect Registration Examination* with the Council of Landscape Architectural Registration Boards. ***Upon a thorough review, the Board voted, unanimously, to approve Mr. Hynes's application. (Wing/Courchaine)***

2C. Application of Ms. Victoria S. Ip for licensing by written examination; Ms. Ip is applying with a CLARB Council Record (No. 37953) and has passed the *Landscape Architect Registration Examination* with the Council of Landscape Architectural Registration Boards. ***Upon a thorough review, the Board voted, unanimously, to approve Ms. Ip's application. (Wing/Courchaine)***

2D. Application of Mr. Sean M. Ragan for licensing by written examination; Mr. Ragan is applying with a CLARB Council Record (No. 35657) and has passed the *Landscape Architect Registration Examination* with the Council of Landscape Architectural Registration Boards. ***Upon a thorough review, the Board voted, unanimously, to approve Mr. Ragan's application. (Wing/Courchaine)***

2E. Application of Ms. Lara V. Skilins for licensing by written examination; Ms. Skilins is applying with a CLARB Council Record (No. 38097) and has passed the *Landscape Architect Registration Examination* with the Council of Landscape Architectural Registration Boards. ***Upon a thorough review, the Board voted, unanimously, to approve Ms. Skilins's application. (Wing/Courchaine)***

2F. Application of Mr. Adam R. Wynn for licensing by written examination; Mr. Wynn is applying with a CLARB Council Record (No. 39177) and has passed the *Landscape Architect Registration Examination* with the Council of Landscape Architectural Registration Boards. ***Upon a thorough review, the Board voted, unanimously, to approve Mr. Wynn's application. (Wing/Courchaine)***

2G. Updated list of applications processed for licenses subsequent to the October 16, 2012 meeting of the Board. The Board acknowledged this information and thanked the Department for this update.

NAME	METHOD OF LICENSURE	DEPT APPR'D. DATE
Seashore, Robert H.	Waiver of Exam; CLARB Certificate Record No. 39717; Colorado	January 31, 2013
Gonzalez-Guillot, Elizabeth M.	Waiver of Exam; CLARB Certificate Record No. 38860; New York	January 31, 2013
D'Amico, Matthew A.	Waiver of Exam; CLARB Council Record No. 38551; Maryland	January 31, 2013
Hice, Christopher M.	Waiver of Exam; CLARB Council Record No. 793; Ohio	January 31, 2013

2H. Report from Trade Practices Division concerning complaints acted upon relative to the jurisdiction of the Board of Landscape Architects; for the Board's information. Mr. McDermott cited the one listed complaint on the report stating that the nature of the case is incomplete work.

2I. Update from the Department's Legal Staff regarding any Board issues or otherwise. Mr. Schwane stated that he checked with Department of Energy and Environmental Protection (DEEP) regarding the Storm Water General Permit Regulation Revisions and they have not advanced forward. Further, the effective date of their current regulations has been extended to October 2013.

2J. Any correspondence and/or business received in the interim.

No items were discussed.

The meeting adjourned at 10:16 AM. The next regular meeting of the Board is scheduled for Tuesday, June 11, 2013, 9:30 AM, Room 117, State Office Building, 165 Capitol Avenue, Hartford, Connecticut.